Unrestricted Accounting
Date: 03/08/2013

Banner Finance form FRIGITD is used to view the balance of Restricted (C&G) index.

Banner Finance form FGIBDST is used to view the balance of an Unrestricted index.

Using FRIGITD.
You can query by inception-to-date or by a particular, Fiscal Year.

A. To review grant inception-to-date information, leave the Grant Year field blank.
B. To review fiscal year information, enter the desired Grant Year which is same as FY (e.g., 13).
   - Enter the Index
   - Check “Include Revenue Account” box to include revenue account codes
   - P Next Block
   - Form displays budget by account code
C. To review transaction detail within an account code:
   - Highlight account code
   - In the Options menu:
     - select “Grant Detail Info”
     - Displays individual transactions posted to that account code
D. To review detail on a specific transaction:
   - Highlight the account code for that transaction
   - In the Options menu select “Query Document [by Type]”
   - Next Block
   - The Options menu may provide access to a variety of information about the transaction based on the document type.
E. To review backup documentation on a specific transaction (if available):
   - Click on icon to open WebXtender. Not all transaction types have scanned documentation.

Using FGIBDST.

A. To review Index summarized by Account Code:
   - Enter Fiscal Year (e.g., 13).
   - Enter Index.
   - “Include Revenue Account” uncheck to not include.
   - Next Block
B. To review transaction detail for a particular Account Code:
   - Highlight the Account Code.
   - On the Options menu select “Transaction Detail Information (FGITRND)”.
     - Displays transactions posted to the account code.
   - Note: Click in the appropriate column before selecting FGITRND To view details on a particular column –
     - Budget
     - YTD Activity
     - Commitments
C. To view detail on a specific transaction (via FGITRND):
   - Highlight Account Code for the transaction.
   - On the Options menu select “Query Document [by Type]”.
   - Next Block.
   - Options menu will provide access to a variety of information about the transaction based on document type.

***End***