



Purchasing Newsletter

VOLUME 7, ISSUE 1

JANUARY 31, 2017

SPECIAL POINTS OF INTEREST:

- ◆ Hospitality Holiday Stroll was a Success!
- ◆ Verizon Conference Calling

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Welcome Back & Happy New Year!

Welcome back and Happy New Year! We hope you had an enjoyable and relaxing winter break. We have several announcements for the first Newsletter of 2017.



Hospitality Holiday Stroll was a Success!

Thank you for participating in the Hospitality Holiday Stroll! Purchasing held a Holiday Stroll in order for participants to meet our local travel vendors.

the vendors. It was held on December 20, 2016, in the Student Union Building (SUB).

We would like to thank everyone who contributed non-perishable food items. We were able to provide 79 pounds of food to the Roadrunner Food Bank to help our community!



UNM Procurement

The event was festive with participants enjoying refreshments and giveaways while visiting with

Please visit <http://purchase.unm.edu/local%20hotel%20information/index.html> for local hotel information.

If you have questions, please contact Monica Contreras at 277-1733 or monicacontreras@unm.edu.

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Verizon Conference Calling

Verizon Conference Calling, as billed & supported by UNM Information Technologies, has been replaced by InterCall, UNM's contracted conference calling service provider. Throughout the service roll-out in 2016, UNM Information Technologies posted information and sent numerous messages to individual users informing people about InterCall services, prices and instructions on how to migrate to the InterCall provider. InterCall provides direct customer support, international support, Skype for business integration-future connector, and up to 200 users on any call Verizon is limited on the base users and charges accordingly for each user added per minute, per call). Cost comparisons have been run for numerous months on both vendors and consistently there has been over 50% savings using InterCall.

If you plan on staying with Verizon conference calling, you will be required to pay Verizon directly for your account by requesting a departmental account with Verizon at:

Jackie Thompson
 Sr. Inside Sales Executive
 5055 North Point Pkwy
 Alpharetta, GA 30022
 Office: (855) 343-7283 x7111891
jacqueline.thompson2@one.verizon.com

This process may take time and coordination with Verizon. Please contact Verizon as soon as possible to avoid interruption of service. A new signed contract is **not** required but you will be required to provide Verizon a PCard (PCard Special Exception not required) for the billing. This process needs to be completed before the centralized account is terminated, January 31, 2017.

If you are an existing Verizon Conference Call user and are switching to InterCall to take advantage of the new rates, features and services, please sign up using the "[Instructional How to Get Engaged](#)" document in [Fast Info #7568](#).

For questions, please contact:

UNM Purchasing
 Gustavo Rossell at 505-277-8611 or
grossell@unm.edu

OR

UNM IT Voice Service Owner
 Mark Reynolds at 505-277-5988 or
reynolds@unm.edu.





Do you have a comment or question for the newsletter?
[Email us!](#)

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Amazon Customer Service

Amazon is now a PunchOut Vendor in LoboMart as of October 1, 2016.

In order to assist UNM users with their questions, Amazon has provided us with contact information to obtain assistance through their “PunchOut” Customer Service.

PunchOut Customer Service is better equipped to answer UNM user questions because they are able to access more UNM user information and are experts with PunchOut enablements.

While their customer service can answer general questions, they are not experts on PunchOut enablements.

If you need assistance with questions on your orders, please contact PunchOut Customer Service at:

Email
corporate-punchout@amazon.com

Telephone
888-281-3847



What Do You Think?

We'd love to hear your feedback on our Purchasing Newsletter. What kind of information would you like to see in future issues? We want this to be useful to you, so please send your comments and/or suggestions to jglucero@unm.edu.