1. In the Search box type **FRIGITD** and **Enter** to access the Grant Inception to Date Form.

2. Enter the Grant Code or Index Number if it is known (If Grant Code is known skip to step #7).

   OR (If Grant Code is not known): Click **Search** on the Grant Field

3. Double-click on List of Grant Codes (**FRIGRNT**).

4. Enter any known information in the appropriate fields or use the wildcards (%) to narrow your search.

5. Click on **Go** (or press F8)

6. Scroll using arrows to find desired grant and double-click on it.

7. Click in the **Fund Summary** check box

8. Perform a **Next Block** (or Alt + PgDn).


10. Highlight **Account** Field to view detail

11. Click **Related button** and Select Grant Detail Information (**FRIGTRD**)

12. Review information about the grant.

13. Click on **</>** to return to the Main Menu

***End***