

FINANCIAL SERVICES CONNECTION

*****NEW***NEW*****

Finance Security Matrix

Administrative Finance Security Training Recommendations

New Hyperion Reports Available in the Finance Production Folder

FRH0005–Closeout Workflow for Funds Ending on Contracts and Grants

FOH0009-Budget Availability for Unrestricted Funds-Indices

Finance Self Service Enhancements

Payroll Detail Now Available in Finance Self Service

SPQ Web Form - Coming March 9, 2009

See the News & Events section of the FSSC website

www.unm.edu/~fssc

Since the summer of 2008, Financial Services managers have been discussing ways to clarify and highlight the functional similarities between Main Campus and HSC Financial Services without obscuring the unique character of the individual departments at each location. Consequently the following name changes went effect as of February 1, 2009:

Contract & Grant Accounting	NOW	Contract & Grant Accounting, Main
Post-Award	NOW	Contract & Grant Accounting, HSC
General Accounting	NOW	Unrestricted Accounting, Main
Unrestricted Accounting	NOW	Unrestricted Accounting, HSC
Pre-Award Services	NOW	Pre-Award Services, HSC
Sponsored Projects Services	NOW	Pre-Award Services, Main

Did You Know?

Requesting Enhancements or providing feedback on Finance Reports is as easy as submitting a web form? See:

<http://www.unm.edu/~fsm/RptFeedbackFrm.html>

University of New Mexico
Finance Reports Feedback Form

PZAREDS Walk-in assistance is available

User must have Labor Redistribution Security.
Please RSVP to fssc@salud.unm.edu

March 4, 2009

UNM Business Ctr. 1019 9:00 AM to 11:00 AM

April 2, 2009

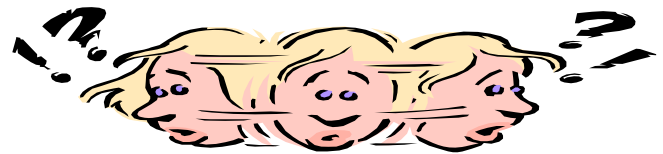
HSLIC - Med 2. 9:00 AM to 11:00 AM

May 6, 2009

UNM Business Ctr. 1:00 PM to 3:00 PM

See the News and Events Section of the FSSC Website:

<http://www.unm.edu/~fssc>



**How do I know what Finance Security I need?
What Finance classes do I need to take?**

Administrative Finance Training Recommendations

This document provides a comprehensive list by stating: *'If you need to learn about... then Register for...'*

Finance Security Matrix

This document provides the Finance role and description of each role along with required and recommended training for the role.

These are available at the FSSC website,

WWW.UNM.EDU/~FSSC

Contact the FSSC if you have any questions.
277-3457 or by logging into fastinfo.unm.edu

Banner Finance Enhancements:

Coming February 11th Additional Enhancements to the Banner Finance Form PZAREDS (Labor Redistributions) Details to follow.

Continued on page 2

Get F-I-T (Finance Information & Training)

RECENT FREQUENTLY ASKED FASTINFO QUESTIONS

How can I review or change Banner Finance Approval Queues?

FI Answer ID 255

Why can't my supervisor see my Banner Authorization Request (BAR) in Workflow?

FI Answer ID 2171

Why am I unable to access INB from the myUNM Portal?

*FI Answer ID 4107**

How do I disable Pop-up Blockers in my Browser?

*FI Answer ID 1077**

** It is important to know that if these Q&A's do not resolve your issues you should contact your Network support staff, ITS or HSLIC. These issues are generally related to your desktop, not the applications themselves.*

BANNER FINANCE FORUM

FOADOCU

Document by User Form

FOADOCU Displays documents specific to an Originator. You can search by Document Type, Status, Activity Date or you can search for a particular document. You would also use this form to self deny a document that has not yet been approved.

See FastInfo 333 for additional information.

UPCOMING EOD BANNER FINANCE COURSES

Log on to Learning Central to view information on these upcoming classes:

FIN AP 201 Direct Pay Training Lab
February 5, 2009 and March 6, 2009

FILR 100 Labor Redistribution
Main Campus: 2/26, 4/23, and 5/21
HSC (HSLIC): 3/26, and 6/18

FIN PU 101 Purchasing & A/P Policies & Procedures Lab
2/17, 3/24, 4/28 and 5/19

FIN PU 101 - Purchasing Process for Departments Lab
2/12, 3/12, 4/15 and 5/13

The above are all Lab sessions; also check Learning Central for many on-line (Web) courses.

The Financial Services Division
Welcomes you to...

LUNCH

L*E*A*R*N

E DUCATION

Available at the FSSC website
Series Presentations:

A N D

- *Account Code Primer*

R E V I E W

- *Effort Certifications*

N e t w o r k

See the FSSC website for upcoming events

Tidbits from a Dove® Chocolate Wrapper:

SOS

Support + Optimism = Survival



This Newsletter has been brought to you by the FSSC. We would like to hear your feedback.

Please e-mail questions or comments to:
fssc@salud.unm.edu

Please visit our website:
<http://www.unm.edu/~fssc/>