1. To review Grant Transaction detail, access Banner Form FRIGITD.

2. TAB to the Grant Code field and enter it if known (If Grant Code is known skip to step #7) OR If Grant Code is not known: Select the drop down arrow in the Grant field.

3. On the List of Grant Codes select FRIGRNT.

4. Enter any known information in the appropriate fields; use the wildcards to narrow your search. Execute Query.

5. Select the desired grant, perform a Next Block.

6. Grant information is displayed.

7. To view details, highlight Account.

8. Select Options, and Grant Detail Information (FRIGTRD). Detailed information of the account code are displayed.

***End***